

ICRGU Hackathon Privacy Notice

Document Name	ICRGU Hackathon
Brief Description	Privacy Notice
Owner	
Initial Issue Date	

Date	Version Number	Summary of Changes	Reviewer name & department
29.05.2025	1		Kristie Marshman

1. Introduction

Navitas respects your right to privacy. This privacy notice explains who we are, how we collect, share, and use personal information about you, and how you can exercise your privacy rights.

Navitas reserves the right to make changes periodically to this Privacy Notice at our discretion, when needed. Any changes will be communicated to you, so you are kept up to date with the information you are entitled to.

2. Navitas

Navitas is a global education provider (ABN 69 109 613 309). Our head office is in Perth, Western Australia at the following address:

Navitas Pty Ltd Level 8 Brookfield Place

125 St Georges Terrace PERTH WA 6000 Australia

The Company has subsidiary companies and affiliated organisations operating in Australia, New Zealand, Canada, UK, Europe, Africa, Southeast Asia, North Asia, South America, the Middle East, and the USA, collectively called the "Company".

The European head office is in the UK at the following address:

Navitas UK Holdings Limited
The Lambourn
Wyndyke Furlong
Abingdon
Oxfordshire
OX14 1UJ

You can contact Navitas for any privacy related questions or concerns, from any country in the world by emailing the Privacy Team at privacy@navitas.com

3. The personal data are we collecting from you and how we will use it.

We collect the following personal data from you during the registration process for this event:

Full name
Email address
Country of residence
Name of School
Name of Hackathon Team
Name of Team Leader
Name of Teacher

The purpose of capturing this data is listed below, for full clarity.

- To generate an individual Zoom Events link for you to join the event
- To understand which countries are interested in ICRGU so we can cater our provision/services accordingly
- To understand which schools are interested in ICRGU so we can invest in building stronger partnerships

During the webinar event, your full name (and profile picture, if you choose to use one) will be visible to other attendees, as well as anything you type in the chat box. However, the recordings will not contain any personal data. The only personal data retained will be from the transcripts of the sessions and the details you have provided above.

If you **have** consented to receiving marketing communications:

- Your personal data will be uploaded into Salesforce (our secure CRM system) and Marketo (an email software) so that we can send you email communications following the event.
- These email communications will contain information about ICRGU products/services, including those relating to our STEM Academy.
- You can opt out of receiving these emails at any time by using the unsubscribe link at the bottom of the emails or emailing us at privacy@navitas.com

4. The lawful basis for collecting and processing your personal data

Lawful basis for processing – Legitimate Interests

Lawful basis for processing (for marketing communications) – Consent

5. How long do we keep your Personal Data?

Transcripts of the webinars will be kept for 1 year.

The details you provide to us for signing up to the event will be kept for 1 year. If you have consented to receiving marketing communications, your details will be kept for 3 years.

6. Sharing your Personal Data

Navitas will not share your personal data with another organisation.

7. Processing and Transferring your Personal Data

Transcript data and attendance data will only be used by our marketing teams for the above purposes.

8. Your rights over your Personal Data explained

The rights you have may be different depending on where you live in the world, or where in the world Navitas is using your personal data.

If your country is not listed below, please contact: privacy@navitas.com for further information.

If you live in the UK or the EU (including Liechtenstein, Norway, and Iceland) your rights are listed below. Please note greyed out "rights" are not engaged due to our lawful basis being legitimate interests.

- Right of access
- Right to rectification
- Right to erasure
- Right to restriction of processing
- Right to Portability
- Right to object
- Automated individual decision-making, including profiling

If you live in Australia, you have the right to:

- Request anonymity and pseudonymity
- Request for information not to be used for marketing purposes
- Access and review personal data we hold about you
- Rectify/correct any inaccurate personal information we hold about you

If you live in New Zealand or Canada, you have the right to:

- Access and review personal data we hold about you
- Rectify/correct personal data we hold about you

If you live in the United States of America, you have the right to:

- Access and review personal data we hold about
- Rectify/correct personal data we hold about you
- Be informed of any disclosures
- Request deletion of your information

For any questions, queries, or to make a request, no matter where in the world you are located, please email privacy@navitas.com

9. Questions or Issues you may have

If you are contacting us to complain about an alleged breach of this privacy notice, or you have a question,

please provide us with as much detail as possible so that we can deal with your concern quickly and effectively. We will take every privacy complaint seriously and assess it with the aim of resolving the issue swiftly.

10. Our Contact Details

If you wish to contact the DPO for Navitas, and raise any queries or concerns, they can be contacted via privacy@navitas.com

11. Contacting your Supervisory Authority

If you need to make a complaint about how Navitas collects and uses your personal data, we kindly ask that you contact us in the first instance on privacy@navitas.com. The Regulators, no matter what country they reside in, would prefer that Navitas tries to resolve any issues with you first before you contact them. However, the Regulators are there for your concerns, and if you feel Navitas has not handled your complaint appropriately, we encourage you to contact them. Navitas is committed to open and transparent processing of your personal data and welcome the Regulators view.

You may contact the Regulator in whichever country you live and details of them can be found via a quick Google search, if you are not already aware of them. Alternatively, please reach out to our privacy team for advice, they will be happy to assist you.

<p><u>UK</u></p> <p>Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF</p> <p>Email: casework@ico.org Telephone: 0303 123 1113 Website - www.ico.org.uk</p>	<p><u>Australia</u></p> <p>Australian Information Commissioner (OAIC) Telephone +61 1300 363 992 Email: enquiries@oaic.gov.au Website: www.oaic.gov.au</p>
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